



FONDATION  
D'ENTREPRISE  
**HERMÈS**

APPLICATION FORM  
ARTISTS IN THE COMMUNITY

# Study bursaries



# **Rules and conditions**

You are submitting an application to the Fondation d'entreprise Hermès for participation in the Artists in the Community programme.

Since it was established in 2008, the Fondation d'entreprise Hermès has explored a broad range of fields relating to skills and expertise in the arts and craftsmanship. The Foundation's activities are shaped by three key themes – creativity, transmission and know-how – of particular relevance to the performing arts.

Since 2011, the Foundation's New Settings programme has accompanied artists in the making of new, experimental works for the stage, outside the mainstream and with significant crossovers into the visual and digital arts, performance and installation. A second programme, Artists in the Community, was created in 2018 to bring together a range of initiatives aimed at bringing the work of emerging performing artists into the lives of often marginalised communities with limited access to culture and training for the arts. In this context, the Fondation d'entreprise Hermès is seeking to develop initiatives designed to enable motivated young people to build their potential and realise their dream of higher education in dance or theatre studies.

Reflecting the values of craftsmanship that underpin the house of Hermès and its Foundation, the scheme supports participants as they work towards careers in the performing arts. The initiative takes a fundamentally people-centred approach, with a particular focus on apprenticeships and training to promote access to careers in dance and the theatre, for young people who lack the material support to discover and express their fullest potential.

The Foundation has chosen to intervene upstream, by preparing young people for the competitive entry process to France's higher education institutions in dance and theatre. Parallel to our existing support for an "equal opportunities" preparatory class in theatre (Prépa' Théâtre 93, in partnership with the not-for-profit cultural organisation MC93, on Paris's northern rim), the Foundation has launched a series of bursaries to be awarded to students in situations of financial precarity who have been accepted onto courses at higher education institutions in the performing arts.

The bursary scheme is subject to the following rules and conditions.

## 1 • The organiser

On July 1, 2019, the Fondation d'entreprise Hermès, headquartered at 24, rue du faubourg Saint-Honoré, Paris 75008, France\*, launches a bursary scheme for students who have obtained a place to study dance or theatre arts at one of France's higher education institutions, under the aegis of the Foundation's programme Artists in the Community.

\*(organisation established under the French law n°87-571 of July 23, 1987 pertaining to the development of corporate patronage, and its subsequent variations)

## 2 • Eligible courses

The following institutions are eligible for the bursary scheme:

### Theatre:

- Conservatoire national supérieur d'art dramatique (CNSAD) – Paris
- École supérieure d'art dramatique du Théâtre national de Strasbourg (École du TNS)
- École nationale supérieure des arts et techniques du théâtre (ENSATT) – Lyon
- École de la Comédie de Saint-Étienne – Centre dramatique national
- École du Nord – École professionnelle supérieure d'art dramatique Hauts-de-France – Lille
- École supérieure de théâtre Bordeaux Aquitaine (éstba)
- École nationale supérieure d'art dramatique de Montpellier/Maison Louis Jovet (ENSAD)
- École régionale d'acteurs de Cannes et Marseille (ERACM)
- École supérieure d'art dramatique de la Ville de Paris (ESAD)
- L'Académie de l'Union – École supérieure professionnelle de Théâtre du Limousin
- École du Théâtre national de Bretagne (École du TNB) – Rennes

### Dance:

- Conservatoire national supérieur de musique et de danse de Paris (CNSMD) - Paris
- Conservatoire national supérieur de musique et de danse de Lyon (CNSMD) - Lyon
- École Supérieure du Centre national de la danse contemporaine-Angers (CNDC)
- Centre international de danse Rosella Hightower – Pôle national supérieur danse Cannes-Mougins/Marseille
- ICI – Centre chorégraphique national de Montpellier – Occitanie/Pyrénées Méditerranée, master Exerce

The following course types are eligible for the bursary scheme:

- *Diplôme national supérieur professionnel* (DNSP – 'higher national professional diploma') in theatre or dance.
- Undergraduate, masters or doctoral degrees (*LMD system*).

### 3 • Beneficiaries

The bursaries will be awarded to students in situations of financial precarity, enrolled on a course as defined in article 2, at one of the institutions listed in article 2, in 'formation initiale' or 'formation continue'. Students on part-time courses combined with work placements will not be eligible for the present bursary scheme.

### 4 • Amount and duration of the bursaries

The amount of the bursary awarded by the Fondation d'entreprise Hermès will be determined on a case-by-case basis, on consideration of each student's background, situation and prior studies or career.

The bursaries may complement the student's existing revenues, including other bursaries (especially CROUS), State benefits or family resources. The bursaries will be calculated to provide a living income for each beneficiary.

The bursaries will be awarded to students enrolled on higher education courses at one of the institutions listed in article 2, for one year, between September of the year in which the student has submitted their bursary application and June of the following or subsequent years, for a maximum of three (3) years.

Bursaries may be carried over from one year to the next in accordance with the terms and conditions stated in article 8.

If the student's circumstances change over the course of the year in such a way as to affect their entitlement to the bursary, the beneficiary must inform the Foundation and show proof of the change within two (2) months from the date upon which the change becomes effective.

### 5 • Applications procedure

Students must submit their application to the 'Applications' section of the Fondation d'entreprise Hermès website before 12 p.m. (noon) on Friday, September 18 2020. Students requiring assistance to complete their application should consult the Student Services team at their institution.

In the event that the selection process for admission to one of the eligible courses listed in Article 2 is postponed beyond September 2020, due to the Covid-19 epidemic, the candidates concerned are nonetheless permitted to submit their application in accordance with the calendar outlined below. If selected by the Fondation d'entreprise Hermès, they will receive notification of the conditional attribution of their bursaries.

Applications must include:

- The completed application form, available for download at the Fondation d'entreprise Hermès Web site ([www.fondationentreprisehermes.com](http://www.fondationentreprisehermes.com)).
- The student's own tax return for the year N-1, or that of the person or persons upon whom they are financially dependent (parent/s, guardian/s).
- The student's up-to-date CV.

For applicants who are in receipt of other financial help, applications must include:

- Conditional or definitive proof of your CROUS bursary for 2020-2021.
- The 2020 tax return for your parent(s) or guardian(s), or both parents, if they are divorced. Or your own 2020 tax return if you are no longer fiscally dependent.
- Proof of other financial assistance: RSA, Pôle emploi (job seeker's allowance), sponsor's bursary, etc.
- Proof of CAF (Caisse d'allocations familiales) grants (APL in France or others).

Only complete applications will be considered.

Candidates should allow sufficient time for their application to upload ahead of the closing date and time. The Foundation cannot be held responsible for delays incurred by a candidate in the submission of their application, including delays incurred due to technical or computer problems.

Applicants' data will be treated and held in complete confidentiality, in accordance with the [Foundation's privacy policy](#).

## 6 • Selection committee

Following receipt of the applications, a selection committee will meet to study each case and select the students who will receive bursaries from the Fondation d'entreprise Hermès.

The committee will comprise qualified persons from the world of theatre, dance and training, including Hermès staff.

Exceptionally, during the course of the academic year, the Fondation d'entreprise Hermès may consider awarding additional emergency funding, in collaboration with the selection committee. This decision will in no way reduce the amount of the bursaries already awarded to other beneficiaries.

## 7 • Selection criteria

Applications and bursaries are considered and awarded on a purely individual basis. They will be awarded to students in situations of financial precarity, based on an assessment of the student's background and prior studies or career path. The amount of the award in each case will be determined by the selection committee.

Each student's personal circumstances will be taken into account (distance from family, family separation, etc).

Students are strongly advised to contact the Student Services team at their higher education institution for useful information in support of their application.

## 8 • Announcement of results

The Fondation d'entreprise Hermès guarantees to contact each candidate as soon as possible, by e-mail, to inform them of the selection committee's decision.

Exceptionally, and in the context of the Covid-19 epidemic, candidates whose admission to the courses listed in Article 2 is not yet finalised, and who are chosen by the Foundation's selection committee notwithstanding, will receive notification of their selection by e-mail (notification of the conditional attribution of their bursaries). The latter will be confirmed once the student has presented definitive proof of admission to their course, from the institution involved.

## 9 • Payment

### a) Payment over the course of the year

Prior to payment of the first instalment of their bursary, each beneficiary must sign the present terms and conditions and provide the Fondation d'entreprise Hermès with information as required for the processing of their dossier (bank details, proof of enrolment from their higher education institution etc.). Bursaries will be paid throughout the study year, with the exception of the summer holidays, over a period of ten (10) months, from September to June. They will be paid monthly, direct to the student's bank account.

Payments may be suspended or stopped by the Fondation d'entreprise Hermès following notification from the beneficiary of any change in their financial circumstances likely to affect the information contained in their dossier as submitted when applying for the bursary.

### b) Transfer of bursaries from one year to the next

A bursary may be carried over from one year to the next on the basis of a reassessment of the beneficiary's individual circumstances. In this case, the transfer of funds will be subject to:

Receipt from the beneficiary before September 15, of the following:

- (i) a completed information sheet supplied by the Fondation d'entreprise Hermès, and (ii) the beneficiary's tax return for the year N-1, or the tax return/s of the individual/s upon whom they are financially dependent (parent/s, guardian/s)... and (iii) a conditional or definitive proof of your CROUS bursary for the coming school year;

- A guarantee from the beneficiary, as detailed in article 10 below.

These documents must be addressed to the Fondation d'entreprise Hermès by whatever means the latter shall stipulate to the beneficiary.

### **c ) Communication with beneficiaries**

The preferred mode of communication for exchanges between beneficiaries and the Fondation d'entreprise Hermès is e-mail. Telephone calls may also be required to ensure optimal dissemination of information.

The Student Services at the higher education institutions listed in article 2 remain the students' primary point of contact for all matters relating to the proper pursuance of their studies.

## **10 • Guarantees by the participants and beneficiaries to the Fondation d'entreprise Hermès**

By submitting their application to the bursary scheme operated by the Fondation d'entreprise Hermès, each student accepts the possible attribution of a study bursary for a maximum period of three (3) years.

In so doing, each student guarantees to:

- Supply accurate, up-to-date information to the Fondation d'entreprise Hermès when submitting their application;
- Inform the Fondation d'entreprise Hermès of any change in their personal circumstances, likely to affect their financial situation;
- Authorise the handling and processing of their personal data by the Fondation d'entreprise Hermès;
- Diligently attend the courses and activities provided by their higher education institution;
- Take part in activities proposed by the Foundation, as permitted by their professional and academic commitments;
- Ensure that any activities undertaken by them will in no way adversely affect the image, reputation or prestige of the name Hermès and/or the Fondation d'entreprise Hermès.

## **11 • Rules and litigation**

Participants in the bursary scheme agree to abide by the present terms and conditions unreservedly and without restriction. Any failure on the part of the beneficiary to comply with the duties and guarantees outlined above will lead to a reconsideration of the bursary awarded to the student by the Fondation d'entreprise Hermès, in conjunction with the Student Services team at his or her higher education institution. The decision of the Fondation d'entreprise Hermès in respect of any challenge to the present rules and conditions will be binding and final, in accordance with the spirit of the present rules and conditions.

The bursary scheme is subject to French law.



## 12 • Copyright and permissions

By participating in the present bursary scheme, candidates accept that their image and statements may be used in internal and external communications by the Fondation d'entreprise Hermès, in relation to the present scheme, and with regard to topics relating to know-how and the performing arts, on any support whatsoever. Participants further authorise the Fondation d'entreprise Hermès to use their name in press releases and press articles, in print (books, magazines, catalogues, brochures, etc.) and multimedia supports, in any format, throughout the world, for an unlimited period, acknowledging that such use will not entitle the participant to any remuneration or advantage other than their participation in the present bursary scheme. These terms and conditions apply in particular to any editorial project relative to the scheme, and to presentations online, at the Fondation d'entreprise Hermès website, and on the intranet/s of the Foundation's founding companies.

In addition, whether or not the candidate's application is selected by the Fondation d'entreprise Hermès, s/he guarantees not to use the name of the Fondation d'entreprise Hermès and/or Hermès and/or companies forming part of the Hermès Group in communications with any third party, by any means, written, oral or other and on any support, especially on internal websites, without the express prior permission, in writing, of the Fondation d'entreprise Hermès.

## 13 • Questions / contacts

Students should address any questions to the Student Services at their higher education institution.

They may also contact the Foundation by e-mail at the following address:  
[scene.fondation@hermes.com](mailto:scene.fondation@hermes.com).

# Application form

To be returned to the Fondation d'entreprise Hermès  
via the online applications module  
before 12 p.m (noon). on Friday, September 18, 2020.

**YOUR IDENTITY:**

Family name:

First name(s):

Date of birth:

Place of birth:

Your address:

**YOUR CIRCUMSTANCES:**

- Are you in receipt of any of the following?

a bursary from CROUS	yes	no
a FNAUAC bursary	yes	no
another study bursary	yes	no
unemployment benefit	yes	no
job seeker's allowance	yes	no
training allowance	yes	no

- What are your accommodation costs, including charges/utilities?

If you are in shared accommodation, please indicate the number of residents, yourself included:

What is the total amount of your housing benefit (*APL* in France)?

- Are you receiving financial help from your parent(s) or guardian(s)?                      yes                      no

If yes, please go to section A: 'You are receiving financial help from your parent(s)/guardian(s)'

If no, please go to section B: 'You are not/no longer receiving financial help from your parent(s)/guardian(s)'

**A - YOU ARE RECEIVING FINANCIAL HELP FROM YOUR PARENT(S)/GUARDIAN(S):**

(do not complete if this does not apply to you)

Professions:

- your father:
- your mother:
- your guardian:

Are your parents separated?      yes      no

Is/are your parent(s) or guardian(s) responsible for raising a child or children alone?      yes      no

How many non-student children are your parent(s) or guardian(s) responsible for?

How many student children in higher education are your parent(s) or guardian(s) currently responsible for?

Were you listed as financially dependent on your parent(s) or guardian(s) in their last tax return?      yes      no

Do(es) one of/your parent/s or guardian/s declare maintenance for a child or children on their tax return? If so, what is the annual amount?

**B - YOU ARE NOT/NO LONGER RECEIVING FINANCIAL HELP FROM YOUR PARENT(S)/GUARDIAN(S):**

(do not complete if this does not apply to you)

Did you submit a tax return in 2020?      yes      no

If yes, what was the amount of annual income you declared?

Do you receive financial help from a third party (family, friends...) including for the payment of your rent?      yes      no

If yes, how much do receive per year?

Are you married or in a civil partnership?      yes      no

If yes, how much does your partner/spouse earn annually?

Do you have dependent children?      yes      no

If yes, how many?

## ANNUAL BUDGET OVERVIEW

Annual income	You	Your partner (non-dependant)	Total household income
Help from parent(s) /guardian(s) (including maintenance payments)			
Bursaries (CROUS, FNAUAC, other)			
Housing benefit (APL in France)			
Other benefits			
Other public income (give details):			
Other private income (family, friends... give details):			
Taxable income (if you file your own tax return)			
<b>Total income</b>			
Annual expenses	You	Your partner (non-dependant)	Total household charges
Rent			
Transport			
Debts, loans,...			
Other (give details)			
<b>Total expenses</b>			

NB :

- If the amount is zero, please leave blank.
- Only complete the column 'Your partner' if your parent(s) or guardian(s) do not/no longer help you financially, and if you married or in a civil partnership with your partner. In this case, include your joint incomes in the column 'Total household income' ('You' + 'Your non-dependent partner').

## DOCUMENTS TO SUBMIT WITH YOUR BURSARY APPLICATION:

### For all applicants:

- The 2020 tax return for your parent(s) or guardian(s), or both parents if they are divorced. Or your own 2020 tax return if you are no longer fiscally dependent.
- Your up-to-date CV

### If you are in receipt of other financial help:

- Conditional or definitive proof of your CROUS bursary for 2020-2021
- Proof of your FNAUAC bursary (Ministry of Culture)
- Proof of other financial assistance: RSA, Pôle emploi (job seeker's allowance), sponsor's bursary, etc.
- Proof of CAF (Caisse d'allocations familiales) grants (APL or others)

## HOW TO APPLY

To submit your application, please complete this form, then upload it together with the required documents **before 12 p.m. (noon) on Friday September 18, 2020** using the online applications module at: <https://www.fondationentreprisehermes.org/en/candidatures> (tab marked 'Submit my application' then 'Artists in the Community').

**Incomplete dossiers will not be considered.**